



Private Bag 704
Hokitika 7842
New Zealand

Freephone: 0800 474 834
Phone: 03 756 9010
Email: council@westlanddc.govt.nz
Website: www.westlanddc.govt.nz

FORM 9A - APPLICATION FOR DEEMED PERMITTED BOUNDARY ACTIVITY

Form 9A Resource Management (Forms, Fees and Procedure) Regulations 2003
Section 87BA, Resource Management Act 1991

Privacy Information:

Once this application is lodged with the Council it becomes public information. Please advise Council if there is sensitive information in the proposal. The information you have provided on this form is required so that your application consent pursuant to the Resource Management Act 1991 can be processed under that Act. The information will be stored on a public register and held by the Westland District Council. The details of your application may also be made available to the public on the Council's website, www.westlanddc.govt.nz. These details are collected to inform the general public and community groups about all consents which have been issued through the Council.

1. Pre-Lodgement Meeting:

Have you met with a Council Resource Consent representative to discuss this application prior to lodgement? Yes No

If yes, please specify who the meeting was with:

2. Applicant Details:

Name/s:

Contact Person:
(name and designation)

Contact Number: Email:

Postal Address:

(or alternative method of service under section 352 of the Act)

Post Code:

3. Address for Correspondence: *Name and address for service and correspondence (if using an Agent, write their details).*

Name/s:

Contact Person:
(name and designation)

Contact Number: Email:

Postal Address:

(or alternative method of service under section 352 of the Act)

Post Code:

All correspondence will be sent by email. Please advise us if you would prefer an alternative means of communication.

4. Application Site Details: *Location and/or property street address of the proposed activity.*

Site Address/
Location:

Legal Description:

Record of Title: Val Number:

Please remember to attach a copy of your Record of Title to the application, along with relevant consent notices and/or easements and encumbrances (search copy must be less than 3 months old)

Site Visit Requirements:

Is there a locked gate or security system restricting access by Council staff? Yes No

Is there a dog on the property? Yes No

Please provide details of any other entry restrictions that Council staff should be aware of, e.g. health and safety, caretaker's details. This is important to avoid a wasted trip and having to re-arrange a second visit.

5. Description of the Proposal:

Please enter a brief description of the proposal here. Attach a detailed description of the proposed activity and drawings (to a recognized scale, e.g. 1:100) to illustrate your proposal. Please refer to the Council's Operative District Plan or Proposed Te Tai o Poutini Plan for guidance, notes, and further details of information requirements.

Please attach plans (drawn to scale) of the site at which the activity is to occur, showing the height, shape, and location of the site of the proposed boundary activity.

I have discussed the proposal with each owner of an allotment with an infringed boundary: Yes No

I have attached written approval and a signed site plan and elevations from each owner of an allotment with an infringed boundary: Yes No

6. Affected Parties: *The affected parties that this Form 9A application relates to. See Section 6 for more detail.*

In order to be eligible for a deemed permitted boundary activity, the activity must meet the definition of a 'boundary activity' under Section 87AAB(1) of the RMA. You must provide written approval from all owners of allotments with infringed boundaries under Section 87BA(1) of the RMA.

Please enter the full name and address of each owner of an allotment with an infringed boundary to which the proposed activity relates (list the full name/s, addresses and record of title/s as appropriate):

7. Other Consent required/being applied for under different legislation (more than one can be ticked):

Regional Council Consent

National Environmental Standard Consent

Building Consent (enter BC number if existing)

Other (please specify)

8. Billing Details:

This identifies the person or entity that will be responsible for paying any invoices or receiving any refunds associated with processing this resource consent. Please also refer to Council's Fees and Charges Schedule.

Name/s:
(please write all names in full)

Email Address:

Postal Address:

Post Code:

Contact Number:

Fees Information: A deposit may be required for processing this application and is set out in Councils Fees and Charges. Once the application has been accepted, you will receive a formal acknowledgement and an invoice. Processing will not begin until the deposit invoice has been paid. Please note that if the deposit fee is insufficient to cover the actual and reasonable costs of work undertaken to process the application you will be required to pay any additional costs. Invoiced amounts are payable by the 20th of the month following invoice date. You may also be required to make additional payments if your application requires notification.

Declaration concerning Payment: I/we understand that the Council may charge me/us for all costs actually and reasonably incurred in processing this application. Subject to my/our rights under Sections 357B and 358 of the RMA, to object to any costs, I/we undertake to pay all and future processing costs incurred by the Council. Without limiting the Council's legal rights if any steps (including the use of debt collection agencies) are necessary to recover unpaid processing costs I/we agree to pay all costs of recovering those processing costs. If this application is made on behalf of a society (incorporated or unincorporated) or a company in signing this application I/we are binding the society or company to pay all the above costs and guaranteeing to pay all the above costs in my/our personal capacity.

Name:

Signature of bill payer:

(mandatory – please print and sign or sign digitally)

Date:

9. Application Checklist: (please tick if information is provided)

- A current Record of Title (Search copy not more than 3 months old)
- Copies of any listed encumbrances, easements and/or consent notices relevant to the application
- Location of property and description of proposal
- Name and address of each owner of allotments with infringed boundary
- Written Approvals / correspondence from all relevant consulted parties Including Form 8B, Written Approval for deemed permitted boundary activity
- Location and Site plans

Please refer to the Council's Operative District Plan or Proposed Te Tai o Poutini Plan for guidance, notes, and further details of the information that must be provided with an application. This contains more helpful hints as to what information needs to be shown on included plans

Only one copy of an application is required, but please note for copying and scanning purposes, all attached documentation should be unbound, single sided, and no larger than A3 in size.